



5102 S. Commerce Drive ■ Murray, Utah 84107
(801) 264-7400 ■ (801) 264-7456 (fax)

EARLY CHILDHOOD EDUCATION CENTER TA III / Para-Educator

- Responsibilities: Work as a para-professional at the Early Childhood Education Center (Preschool, 3-5 year olds). Duties include:
- Ensure children's needs are being met in the classroom setting.
 - Communicate with pre-school special ed staff regularly on the needs for the children and classroom.
 - Review children's individual goals and provide intervention in a group setting to assist children in reaching their goals.
 - Organize preparation of lesson outlines and plan curriculum.
 - Ensure proper documentation of each child's progress.
 - Participate in training opportunities provided by the district.
 - Participate in the summer ESY program if applicable.
 - Plan, prepare and develop teaching aides such as visual aides, music, crafts and decorations.
 - Present subject matter to children utilizing various methods and techniques such as repetition, simple actions and modeling.
 - Clean and maintain equipment.
 - Other duties as assigned

Minimum Requirements: The successful candidate should have a natural love of children, including working with at-risk children and their families; be able to work in an environment of constant change and be a team player. The following is also required:

- Child Development Associate Degree (preferred) or CDA Certificate
- Minimum of 6 months working with pre-school aged children
- Effectively communicate with staff, families and supervisors
- Must be able to lift and move up to 30 lbs and sit and kneel on the floor to interact with children.

Job Specifications: Part-time hourly position: 15 hours per week 12:30 PM – 3:00 PM Monday through Thursday with occasional trainings on Friday

MURRAY CITY SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Murray City School District to provide and promote equal opportunity employment compensation and other terms and conditions of employment without discrimination because of race, color, gender, religion, national origin age, disability, pregnancy, childbirth, sexual orientation, or gender identity. The District provides reasonable accommodation to the known disabilities of employees in compliance with the Americans with Disability Act.

Job Teaching Assistant III / Para-educator
Classification:
Pay Grade/ Pay Grade 7
Salary Range: Current Employees: \$17.63 to \$24.58 based on years with the district
New-to-the-District: \$17.63 to \$20.18 based on education and/or experience

Closing Date: March 6, 2024 or until filled

Application Process: Submit the online Murray City School District application:

[2023-24 Education Support Professional \(ESP\) Application](#)

Posted: 2/29/2024

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