

# MURRAY CITY SCHOOL DISTRICT

## Personnel Record

<b>Job Assignment:</b>		<b>School:</b>		<b>Start Date:</b>	
<b>Name:</b>			<b>Social Security Number:</b>		
<b>Street Address:</b>					
<b>City:</b>			<b>State:</b>		<b>ZIP:</b>
<b>Primary Telephone:</b>			<b>Sex:</b>	<b>M</b>	<b>F</b>
<b>Email Address:</b>					
<b>Birthdate:</b>			<b>Marital Status:</b>	<b>Married</b>	<b>Single</b>
<b>Name of Spouse:</b>			<b>Spouse's Birthdate:</b>		
<b>Spouse's Telephone Number:</b>					
<b>In case of emergency, notify (other than spouse, if listed)</b>					
<b>Name:</b>		<b>Relationship:</b>		<b>Phone #</b>	
<b>Name:</b>		<b>Relationship:</b>		<b>Phone #</b>	

<b>FOR OFFICE USE ONLY: Check List</b>						
Master List	Salary List	ALIO	SIS	EMAIL	Safe Schools	TCP
New Hire	W-2	I-9 Forms	URS	Direct Deposit	Fingerprints	Absence Management

### VOLUNTARY AFFIRMATIVE ACTION DATA

**PLEASE NOTE:** Completion of this section is voluntary. In an effort to comply with requirements regarding government recordkeeping, reporting and other legal obligations which may apply, we request you complete this data survey. Providing this information is **STRICTLY VOLUNTARY**. Failure to provide it will not subject you to any adverse personnel decision or action. Your cooperation is appreciated.

**This information will be used and kept confidential in accordance with applicable laws and regulations.**

Please select one of the following Equal Employment Opportunity Identification Groups:

Hispanic or Latino

**Not of Hispanic or Latino:**

White

Black or African American

Native Hawaiian or other Pacific Islander

Asian

American Indian or Alaska Native

Two or More Races (